



Annual Training Plan for 2026

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Annual Plan for 2026

Month	Start Date	End Date	Training Program	Duration
January	4/1/2026	8/1/2026	Human Resource Management Strategies	10 hours
	4/1/2026	15/1/2026	English Level - 3	20 hour
	4/1/2026	8/1/2026	Marketing Analysis & Strategic Planning	6 hour
	11/1/2026	22/1/2026	Digital Transformation Concepts	15 hour
	11/1/2026	22/1/2026	English Level - 4	20 hour
	11/1/2026	15/1/2026	Positive Thinking	10 hours
	18/1/2026	22/1/2026	Talent Management & Workforce Planning	10 hours
	18/1/2026	29/1/2026	English Level - 5	20 hour
	18/1/2026	22/1/2026	Content Strategy & Brand Development	6 hour
	25/1/2026	5/2/2026	Advanced Excel	10 hours
	25/1/2026	29/1/2026	Social Media Marketing Management	6 hour
	25/1/2027	28/1/2026	Finance for Non-Financial Professionals	10 hours

Month	Start Date	End Date	Training Program	Duration
February	1/2/2026	5/2/2026	Developing and Implementing Recruitment & Selection Strategies	10 hours
	1/2/2026	12/2/2026	English Level - 3	20 hour
	1/2/2026	5/2/2026	Digital Advertising Campaigns	6 hour
	8/2/2026	17/2/2026	Digital Transformation in Specialized Sectors	15 hour
	8/2/2026	19/2/2026	English Level - 4	20 hour
	8/2/2026	15/2/2026	Supply Chain Management	12 hour

Month	Start Date	End Date	Training Program	Duration
	22/2/2026	/2/2026	English Level - 5	20 hours

Month	Start Date	End Date	Training Program	Duration
March	29/3/2026	2/4/2026	Employee Relations Management	10 hours
	29/3/2026	9/3/2026	Enterprise Resource Planning (ERP) Systems	15 hour
	29/3/2026	5/2/2026	SEO & SEM Optimization Techniques	6 hour

Month	Start Date	End Date	Training Program	Duration
April	5/4/2026	9/4/2026	Employee Performance Management & Appraisal Frameworks	10 hours
	5/4/2026	16/4/2026	English Level - 3	20 hour
	5/4/2026	9/4/2026	E-Commerce Strategies & Conversion Optimization	6 hour
	12/4/2026	23/4/2026	Data Analysis & Decision-Making	15 hour
	12/4/2026	23/4/2026	English Level - 4	20 hour
	12/4/2026	16/4/2026	Change Management	10 hours
	19/4/2026	23/4/2026	Payroll Preparation & Compensation Analysis	10 hours
	19/4/2026	30/4/2026	English Level - 5	20 hour
	19/4/2026	23/4/2026	Email & Influencer Marketing Strategies	6 hour
	26/4/2026	30/4/2026	Sales Skills, Deal Management & Customer Persuasion	10 hours
	26/4/2026	30/4/2026	Marketing Data Analysis & Performance Reporting	6 hour
	26/4/2026	30/4/2026	Problem Solving and Decision Making	10 hours
Month	Start Date	End Date	Training Program	Duration
May	3/5/2026	7/5/2026	Compensation & Rewards Analysis and Structuring	10 hours
	3/5/2026	16/4/2026	English Level - 3	20 hour
	3/5/2026	9/4/2026	Marketing Analysis & Strategic Planning	6 hour
	10/5/2026	21/5/2026	Artificial Intelligence & Its Applications in Business	15 hour
	10/5/2026	21/5/2026	English Level - 4	20 hour
	10/5/2026	17/5/2026	chatGPT & AI tools for Business Productivity	12 hour
	17/5/2026	21/5/2026	Training Plans Development & Employee Development	10 hours
	17/5/2026	8/6/2026	English Level - 5	20 hour
	17/5/2026	21/5/2026	Content Strategy & Brand Development	6 hour
Month	Start Date	End Date	Training Program	Duration
June	7/6/2026	11/6/2026	Employee Health, Safety & Well-Being	10 hours
	7/6/2026	18/6/2026	English Level - 3	20 hour
	7/6/2026	11/6/2026	Social Media Marketing Management	6 hour
	14/6/2026	25/6/2026	Digital Transformation Concepts	15 hour
	14/6/2026	25/6/2026	English Level - 4	20 hour
	14/6/2026	18/4/2026	TOT (Training of Trainers)	25 hour
	21/6/2026	25/6/2026	Legal Management of Human Resources	10 hours
	21/6/2026	2/7/2026	English Level - 5	20 hour
	21/6/2026	25/6/2026	Digital Advertising Campaigns	6 hour
	28/6/2026	5/7/2026	Financial Statements Preparation & Analysis	12 hour
	28/6/2026	2/7/2026	SEO & SEM Optimization Techniques	6 hour
	28/6/2026	2/7/2026	HR Analytics	10 hours

Month	Start Date	End Date	Training Program	Duration
July	5/7/2026	9/7/2026	Human Resource Management Strategies	10 hours
	5/7/2026	16/7/2026	English Level - 3	20 hour
	5/7/2026	9/7/2026	E-Commerce Strategies & Conversion Optimization	6 hour
	12/7/2026	23/7/2026	Digital Transformation in Specialized Sectors	15 hour
	12/7/2026	23/7/2026	English Level - 4	20 hour
	12/7/2026	16/7/2026	ISO 9001	20 hour
	19/7/2026	23/7/2026	Talent Management & Workforce Planning	10 hours
	19/7/2026	30/7/2026	English Level - 5	15 hour
	19/7/2026	23/7/2026	Email & Influencer Marketing Strategies	6 hour
	26/7/2026	3/8/2026	Essential Soft Skills for Career Success	14 hour
	26/7/2026	30/7/2026	Marketing Data Analysis & Performance Reporting	6 hour
	26/7/2026	3/8/2026	Microsoft Project	15 hour

Month	Start Date	End Date	Training Program	Duration
August	2/8/2026	6/8/2026	Developing and Implementing Recruitment & Selection Strategies	10 hours
	2/8/2026	13/8/2026	English Level - 3	20 hour
	2/8/2026	6/8/2026	Marketing Analysis & Strategic Planning	6 hour
	9/8/2026	20/8/2026	Enterprise Resource Planning (ERP) Systems	15 hour
	9/8/2026	20/8/2026	English Level - 4	20 hour
	9/8/2026	13/8/2026	CV Writing & Interview Preparation Skills	6 hour
	16/8/2026	20/8/2026	Employee Relations Management	10 hours
	16/8/2026	2/7/2026	English Level - 5	20 hour
	16/8/2026	20/8/2026	Content Strategy & Brand Development	6 hour
	23/8/2026	30/8/2026	Risk Management	12 hour
	23/8/2026	27/8/2026	Social Media Marketing Management	6 hour
	23/8/2026	27/8/2026	cybersecurity Awareness	10 hours

Month	Start Date	End Date	Training Program	Duration
September	6/9/2026	10/9/2026	Employee Performance Management & Appraisal Templates	10 hours
	6/9/2026	17/9/2026	English Level - 3	20 hour
	6/9/2026	10/9/2026	Digital Advertising Campaigns	6 hour
	13/9/2026	24/9/2026	Data Analysis & Decision-Making	15 hour
	13/9/2026	24/9/2026	English Level - 4	20 hour
	13/9/2026	17/9/2026	Finance for Non-Financial Professionals	10 hours
	20/9/2026	24/9/2026	Payroll Preparation & Compensation Analysis	10 hours
	20/9/2026	1/10/2026	English Level - 5	20 hour
	20/9/2026	24/9/2026	SEO & SEM	6 hour
	27/9/2026	1/10/2026	Positive Thinking	10 hours
	27/9/2026	1/10/2026	E-Commerce Strategies & Conversion Optimization	6 hour
	27/9/2026	1/10/2026	Advanced Excel	10 hours

Month	Start Date	End Date	Training Program	Duration
October	4/10/2026	8/10/2026	Compensation & Rewards Analysis and Structuring	10 hours
	4/10/2026	15/10/2026	English Level - 3	20 hour
	4/10/2026	8/10/2026	Email & Influencer Marketing Strategies	6 hour
	11/10/2026	22/10/2026	Artificial Intelligence and Its Applications in Business	15 hour
	11/10/2026	22/10/2026	English Level - 4	20 hour
	11/10/2026	15/10/2026	Sales Skills, Deal Management & Customer Persuasion	10 hours
	18/10/2026	22/10/2026	Training Plans Development & Employee Development	10 hours
	18/10/2026	29/10/2026	English Level - 5	20 hour
	18/10/2026	22/10/2026	Marketing Data Analysis & Performance Reporting	6 hour
	25/10/2026	29/10/2026	cybersecurity Awareness	10 hours
	25/10/2026	29/10/2026	Marketing Analysis & Strategic Planning	6 hour
	25/10/2026	29/10/2026	Change Management	15 hour

Month	Start Date	End Date	Training Program	Duration
November	1/11/2026	5/11/2026	Employee Health, Safety & Well-Being	10 hours
	1/11/2026	12/11/2026	English Level - 3	20 hour
	1/11/2026	5/11/2026	Content Strategy & Brand Development	6 hour
	8/11/2026	19/11/2026	Industrial Cost Accounting	25 hour
	8/11/2026	19/11/2026	English Level - 4	20 hour
	8/11/2026	12/11/2026	Microsoft Project	10 hours
	15/11/2026	19/11/2026	Legal Management of Human Resources	10 hours
	15/11/2026	26/11/2026	English Level - 5	20 hour
	15/11/2026	19/11/2026	Social Media Marketing Management	6 hour
	22/11/2026	26/11/2026	Creative design (Photoshop + Illustrator)	20 hour
	22/11/2026	26/11/2026	Digital Advertising Campaigns	6 hour
	22/11/2026	26/11/2026	HR Analytics	15 hour

Month	Start Date	End Date	Training Program	Duration
December	6/12/2026	10/12/2026	TOT (Training of Trainers)	25 hour
	6/12/2026	10/12/2026	English Level - 3	20 hour
	6/12/2026	10/12/2026	SEO & SEM Optimization Techniques	6 hour
	13/12/2026	19/11/2026	Data Analysis using Power BI	20 hour
	13/12/2026	19/11/2026	English Level - 4	20 hour
	13/12/2026	12/11/2026	CV Writing & Interview Preparation Skills	6 hour
	20/12/2026	19/11/2026	ISO 9001	20 hour
	20/12/2026	26/11/2026	English Level - 5	20 hour
	20/12/2026	19/11/2026	E-Commerce Strategies & Conversion Optimization	6 hour
	27/12/2026	26/11/2026	Problem Solving & Decision Making	10 hour
	27/12/2026	26/11/2026	Email & Influencer Marketing Strategies	6 hour



للمزيد من المعلومات لا تتردد بالتواصل معنا

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